

Risk Assessment Form

Issue 1

Facility: Flip Out Somerset	Date: 21.08.2020	Completed By: Hope Reynolds
Risk Assessment: Covid 19 (Coronavirus) Pandemic – Safe Operation – Trampoline Park	Reference No: n/a	

List significant hazards	List groups of people who are at risk from the significant hazards identified and how?	List existing control measures or note where the information may be found List actions for risks which are not adequately controlled on the risk reduction plan (RRP)
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Keeping up to date with official guidance		
Lack of up to date information regarding the virus	Staff Customer – Adult Customer - Child Contractors	<ul style="list-style-type: none"> Attendance to Covid-19 Clinics, Webinars and other CPD with Right Directions Reviewing best practice examples from within the industry Review other sectors where applicable Regular review of IATP guidance Reviewing Government, PHE and NHS guidance and keeping up to date See www.gov.uk and www.nhs.uk websites
Lack of communication of up-to-date information regarding the Covid-19 virus to managers and staff	Staff Customer – Adult Customer - Child Contractors	<ul style="list-style-type: none"> All Managers and Supervisors assigned role of Covid-19 response team, to keep up to date with latest guidance Review of guidance used to feed into Covid-19 risk assessments Staff consultation and communication channels developed to ensure all staff remain informed and up to date
Activities - General		
Possible transmission of Covid-19 by person infected with virus	Staff Customer – Adult Customer - Child Contractors	<ul style="list-style-type: none"> Arrangements regarding re-opening are communicated to customers prior to opening so they know what activities are available and what to expect Communications regarding reopening arrangements include the use of website, social media, email and occasionally text All customers are booked and paid for in advance either online or over the telephone Customers informed to wear face coverings when in all circulation areas of the park, not including when taking part in Physical Activity All staff have completed 'Covid-19 Awareness Course for the Leisure Industry' and have completed onsite training in line with

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		<ul style="list-style-type: none"> new procedures and policies Temperature testing for all staff, contractors and prior to each shift Management right of admission refused (ROAR) 'Test and Trace' protocols to be followed by management/staff Staff/ Customers displaying Covid-19 symptoms will not be allowed entry and asked to go home and follow 'Test and Trace' protocols
Test and Trace – possible transmission of Covid-19 by person infected with the virus. Failed to record contact details to assist NHS Test and Trace.	<p>Staff Customer – Adult Customer - Child Contractors</p>	<ul style="list-style-type: none"> Test and Trace protocols are followed by the management and staff Contact details and time of booking are all recorded on the booking details held on Roller (Name, email address, contact number, time of booking, number of persons in attendance (inc. jumpers and non-participating persons) Records obtained for Test and Trace purposes Staff / Customers displaying Covid-19 symptoms will not be allowed entry and asked to go home and follow Test and Trace protocols If contacted by Test and Trace personnel, advice given will be followed If more than one positive case is confirmed, management will contact local health experts for advice
Activities – Children's Activities		
<p>Possible transmission of Covid-19 due to not following 2m social distancing guidelines</p> <p>Spread of virus due to insufficient cleaning and hygiene arrangements</p> <p>Spread of virus as a result of touching contaminated touch points / shared items</p>	<p>Staff Customer – Adult Customer - Child Contractors</p>	<ul style="list-style-type: none"> Soft Plays open following government and BALPPA guidance Cleaning schedules in place to ensure equipment is frequently cleaned Dedicated cleaning team on shift at all times Sanitising stations located around the park Social distancing signs and markers in place around the park Court Monitors ensuring that children maintain the guidelines and rules Birthday Parties not currently taking place until social distancing rules are reduced
Food and Beverage		
Possible transmission of Covid-19 due to not following 2m social distancing guidelines	<p>Staff Customer – Adult</p>	<ul style="list-style-type: none"> A Perspex screen is installed at the point of sale and servery area

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<p>Spread of virus due to insufficient cleaning and hygiene arrangements</p> <p>Spread of virus as a result of touching contaminated touch points/shared items</p>	<p>Customer - Child Contractors</p>	<ul style="list-style-type: none"> • Operating cashless and only accepting contactless and card payments • Tills/touchscreens sanitised regularly and between staff changeovers • Vending machines are cleaned regularly • Hand sanitiser stations in place around building, customers encouraged to use these/wash hands regularly • Staff check sanitiser levels regularly • Reduced food menu to allow for social distancing in the kitchen (hot dogs in place of pizza for Family Time sessions) • Disposable menus used, and disposed of after each use • Condiments offering amended, must request from a member of staff, sachets used to reduce multiple touch points between staff and customers • Customers informed to wear face coverings when in all circulation areas of the park, not including when taking part in Physical Activity • Social distancing markers in queues in line with current government guidance • Chairs and tables are positioned to ensure social distancing can be achieved • Condiments are provided in disposable packaging <p>Tables are cleaned and sanitised after each use by the cleaning team</p>
Meeting Rooms and Community Spaces		
<p>Possible transmission of Covid-19 due to not following 2m social distancing guidelines</p> <p>Spread of virus due to insufficient cleaning and hygiene arrangements</p> <p>Spread of virus as a result of touching contaminated touch points/shared items</p>	<p>Staff Customer – Adult Customer - Child Contractors</p>	<ul style="list-style-type: none"> • Separate risk assessments will be carried out if hirers want to book a meeting room to ensure social distancing guidelines can be met • Tables and chairs set up to be at least 2 m apart • Only essential participants attend meetings face to face, virtual meetings are encouraged • Hand sanitiser stations located in the meeting and community rooms

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		<ul style="list-style-type: none"> • Staff check sanitiser levels regularly • Signage displayed reminding of social distancing and hygiene guidelines • Staff was hands before and after putting out/clearing up catering items • All coffee cups, mugs, plates, water jugs and spoons etc are washed in a dishwasher at a high temperature >60 oC
Ventilation	Staff Customer – Adult Customer - Child Contractors	<ul style="list-style-type: none"> • Windows/doors are opened to promote fresh air floor (without compromising air handling) • Control measures relating to ventilation are in the Covid-19 (Coronavirus) Pandemic – Safe Operation – Building/Facilities Risk Assessment
Toilets		
Possible transmission of Covid-19 due to not following 2m social distancing guidelines Spread of virus due to insufficient cleaning and hygiene arrangements Spread of virus as a result of touching contaminated touch points/shared items	Staff Customer – Adult Customer - Child Contractors	<ul style="list-style-type: none"> • Signage promoting social distancing is displayed • Signage promoting regular 20 second handwashing is displayed • Signage promoting regular handwashing with soap and water is displayed • Electric censored hand dryers are available for hand drying • Cleaning team complete thorough cleans of toilet areas hourly

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Review	Review Conducted by:	Hope Reynolds		21.08.2020
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