

Risk Assessment Form

Issue 2

Facility: Flip Out Somerset	Date: 15.07.2020	Completed By: Hope Reynolds
Risk Assessment: Covid 19 (Coronavirus) Pandemic – Safe Operation – Trampoline Park	Reference No: n/a	

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Keeping up to date with official guidance		
Lack of up to date information regarding the virus	Staff Customer – Adult Customer - Child Contractors	<ul style="list-style-type: none"> Attendance to Covid-19 Clinics, Webinars and other CPD with Right Directions Reviewing best practice examples from within the industry Review other sectors where applicable Regular review of IATP guidance Reviewing Government, PHE and NHS guidance and keeping up to date See www.gov.uk and www.nhs.uk websites
Lack of communication of up-to-date information regarding the Covid-19 virus to managers and staff	Staff Customer – Adult Customer - Child Contractors	<ul style="list-style-type: none"> All Managers and Supervisors assigned role of Covid-19 response team, to keep up to date with latest guidance Review of guidance used to feed into Covid-19 risk assessments Staff consultation and communication channels developed to ensure all staff remain informed and up to date
Activities - General		
Possible transmission of Covid-19 by person infected with virus	Staff Customer – Adult Customer - Child Contractors	<ul style="list-style-type: none"> Arrangements regarding re-opening are communicated to customers prior to opening so they know what activities are available and what to expect Communications regarding reopening arrangements include the use of website, social media, email and occasionally text All customers are booked and paid for in advance either online or over the telephone Customers informed to wear face coverings when in all circulation areas of the park, not including when taking part in Physical Activity All staff have completed 'Covid-19 Awareness Course for the Leisure Industry' and have completed onsite training in line with

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		<ul style="list-style-type: none"> new procedures and policies • Temperature testing for all staff, contractors and prior to each shift • Management right of admission refused (ROAR) • 'Test and Trace' protocols to be followed by management/staff • Staff/ Customers displaying Covid-19 symptoms will not be allowed entry and asked to go home and follow 'Test and Trace' protocols
<p>Test and Trace – possible transmission of Covid-19 by person infected with the virus. Failed to record contact details to assist NHS Test and Trace.</p>	<p>Staff Customer – Adult Customer - Child Contractors</p>	<ul style="list-style-type: none"> • Test and Trace protocols are followed by the management and staff • Contact details and time of booking are all recorded on the booking details held on Roller (Name, email address, contact number, time of booking, number of persons in attendance (inc. jumpers and non-participating persons) • Records obtained for Test and Trace purposes • Staff / Customers displaying Covid-19 symptoms will not be allowed entry and asked to go home and follow Test and Trace protocols • If contacted by Test and Trace personnel, advice given will be followed • If more than one positive case is confirmed, management will contact local health experts for advice
Activities – Safety Briefing Room		
<p>Safety Briefing – Virtual</p> <p>Possible transmission of Covid-19 due to not following social distancing guidelines. Spread of virus due to insufficient cleaning and hygiene arrangements. Spread of virus as a result of touching contaminated touch points/shared items</p>	<p>Staff Customer – Adult Customer - Child Contractors</p>	<ul style="list-style-type: none"> • Where face to face briefings are not conducted during the pandemic, the park will ensure that an online briefing video is available as part of the booking and waiver process • Safety briefing now conducted as part of the waiver process completed by the customer at home. Where briefings are conducted as part of the booking/ waiver process, customers are required to declare that they have seen the briefing prior to each visit • Hand sanitiser stations provided around the park and 2 upon entry to the building • Customers will use the briefing room as a walkway to enter the arena, doors will be propped open when possible and one way system in place • Social distancing markers located throughout

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		<ul style="list-style-type: none"> • Reduced maximum occupancy level in line with government guidance of minimum of 100sqft per person • Touchpoint cleaning between session conducted by the dedicated cleaning team • Cleaning team responsible for cleaning of all equipment and touchpoints regularly, and ensuring hand sanitiser stations remain topped up • Dedicated cleaning team to wear blue uniform to stand out from rest of the team • Customers informed to wear face coverings when in all circulation areas of the park, not including when taking part in Physical Activity
Trampoline Park - General		
<p>Possible transmission of Covid-19 due to not following social distancing guidelines</p> <p>Spread of virus due to insufficient cleaning and hygiene arrangements</p> <p>Spread of virus as a result of touching contaminated touch points/shared items</p>	<p>Staff</p> <p>Customer – Adult</p> <p>Customer - Child</p> <p>Contractors</p>	<ul style="list-style-type: none"> • Prominent signage is displayed on signs and floor to remind of social distancing • Staff check hand sanitiser and soap station levels regularly • Music levels reduced to allow for customers/staff to talk at a 2m distance without shouting • Customers informed to wear face coverings when in all circulation areas of the park, not including when taking part in Physical Activity • Court Monitors to always maintain social distancing when interacting with other staff and customers throughout the building/ park • Areas of the park will be closed/open in line with current government guidance, closed areas will be clearly marked • Foam pits will be covered with a vinyl cover that can be cleaned regularly, the foam pit that is entered from performance trampolines will remain closed while this is in place to reduce risk of injury when using this equipment • Staff to wear supplied visors/masks

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- Online booking system in place
- Social distancing markers located throughout
- Reduced maximum occupancy level in line with government guidance of minimum of 100sqft per person
- Touchpoint cleaning between session conducted by the dedicated cleaning team
- Cleaning team responsible for cleaning of all equipment and touchpoints regularly, and ensuring hand sanitiser stations remain topped up
- Dedicated cleaning team to wear blue uniform to stand out from rest of the team
- Where necessary one way systems/routes have been marked out
- Strictly no running around the park
- Customers requested not to shout/ scream as this will increase risk of transmission
- Thorough deep clean of all areas conducted at the end of each day
- Customer announcements take place throughout session reminding of social distancing and sanitisation
- Protocols for exiting the arena and the park at the end of session/ when leaving building marked out and managed by the team
- Suitable anti-viral cleaning agent used
- Staff scripts have been developed and implemented for relevant areas such as on entry to the building/ checking in to inform customers of Covid-19 arrangements and control measures
- Specific cleaning team lists developed
- Separate entrance and exit into building, on and off arena and modules around the park

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Face Coverings – spread of virus via transmission of droplets from the nose or mouth	Staff Customer – Adult Customer - Child Contractors	<ul style="list-style-type: none"> Customers are advised that face coverings must be worn in all areas throughout the park unless they are undertaking exercise of an activity and it would negatively impact their ability to wear one Children under 11 are not required to wear a face covering on the park Customers using the café may remove the face covering whilst eating and drinking but must replace them before leaving the area Spectators must wear a face covering at all times Staff are trained to liaise with any customers not wearing face coverings in situations where coverings are required. This includes ensuring staff are aware of other legitimate reasons, e.g. Medical/health conditions, where customers do not need to wear a face covering
Spread of virus due to inadequate or poor fresh air/ air handling ventilation	Staff Customer – Adult Customer - Child Contractors	<ul style="list-style-type: none"> Government and industry guidance (CIBSE Covid-19 ventilation guide) is followed as much as possible to ensure adequate ventilation is taking place Doors and roller doors will be opened to increase air circulation HVAC system turned on to increase air flow Fans on to aid air circulation HVAC system provides 100% fresh air The maximum occupant of the park provides a minimum of 100sqft per person (based on useable space)
Capacity - Possible transmission of Covid-19 due to not following social distancing guidelines	Staff Customer – Adult Customer - Child Contractors	<ul style="list-style-type: none"> The building and trampoline park maximum occupancy levels have been reviewed and updated to allow for comfortable social distancing to take place in line with current government guidance Booking systems have been updated to allow for new occupancy levels Occupancy levels are continuously reviewed and updated by the staff members and management Social distancing guidelines actively promoted on the website,

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		signage, floor markings throughout the building/park. <ul style="list-style-type: none"> The maximum occupant of the park provides a minimum of 100sqft per person (based on useable space) Occupancies in the soft play have been reduced to 13 which is below 40%
Trampoline Park – Soft Play / Novelty Activity area		
Possible transmission of Covid-19 due to not following social distancing guidelines Spread of virus due to insufficient cleaning and hygiene arrangements Spread of virus as a result of touching contaminated touch points/shared items	Staff Customer – Adult Customer - Child Contractors	<ul style="list-style-type: none"> Deep cleaning of the soft play area is completed at the beginning / end of each day Dedicated cleaning team clean all areas of the soft play focusing on 'touch points' each hour Soft play will be closed for cleaning at 10 to each hour, allowing for a clean prior to the next session Ball pit is emptied of balls due to inability to clean effectively BALPPA guidance signposted by the government must be followed High contact surfaces are identified Particular attention is paid to areas such as slides, enclosed crawl tunnels, handholds etc Difficult to clean items are removed and loose soft play items (balls) are removed or identified in a way to ensure they are cleaned and not missed Process for managing cleaning within soft play area is documented and staff trained Calculation methods and capacity numbers are justified and can be evidenced (previous capacity = 34, 40% of 34 = 13.6, new maximum capacity for area is 13) Court Monitors supervise the area Maximum occupancy has been reduced to ensure households can socially distance and this is displayed. The occupancy is reduced to a maximum of 40% including parents or guardians supervising. Maximum occupancy is 13.
Trampoline Park – Performance Trampolines		

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Trampoline Park – Inflatable Structures		
Possible transmission of Covid-19 due to not following social distancing guidelines Spread of virus due to insufficient cleaning and hygiene arrangements Spread of virus as a result of touching contaminated touch points/shared items	Staff Customer – Adult Customer - Child Contractors	<ul style="list-style-type: none"> • Inflatable structure is open based on adequate cleaning regimes in place • Court Monitor supervision in place to ensure Covid-19 controls are being followed • Deep cleaning takes place at the end of each day • Dedicated cleaning team cleaning all areas on arena and touchpoints throughout the day • Hand sanitiser stations provided around the arena and customers encouraged to sanitise/wash hands regularly • Queuing system in place to ensure social distancing can take place and occupancies are within the maximum • Inflatable structures are fully supervised by Court Monitors and control measures enforced and monitored
Trampoline Park – Foam Pit		
Possible transmission of Covid-19 due to not following social distancing guidelines Spread of virus due to insufficient cleaning and hygiene arrangements Spread of virus as a result of touching contaminated touch points/shared items	Staff Customer – Adult Customer - Child Contractors	<ul style="list-style-type: none"> • Performance trampoline foam pit will be closed and covered with a mesh pit cover with 'closed' titled • Kids, Battle Beam, and Ninja Warrior (residual) foam pits will be covered with a secured vinyl lid to ensure soft landing • Vinyl covers will be cleaned periodically throughout the day by the dedicated cleaning team • Deep cleaning of pads and touch points at the end of each day



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		<ul style="list-style-type: none"> • Hand sanitiser stations provided around the building and the levels of these will be monitored by the team • Users are requested to leave the pit as quickly as possible and avoid lingering on the surface • As of August 2020, foam pits must remain closed unless a suitable covering can be provided which is designed specifically for covering foam pits and is fire retardant. If coverings are used, each pit must be risk assessed to ensure the covering is suitable and sufficient for the related impact, ie. Not causing impact injuries from landing / dismount. Any foam covering must be cleaned between each session.
Trampoline Park – Ninja Warrior Course		
<p>Possible transmission of Covid-19 due to not following social distancing guidelines</p> <p>Spread of virus due to insufficient cleaning and hygiene arrangements</p> <p>Spread of virus as a result of touching contaminated touch points/shared items</p>	<p>Staff</p> <p>Customer – Adult</p> <p>Customer - Child</p> <p>Contractors</p>	<ul style="list-style-type: none"> • Ninja Warrior (residual) foam pits will be covered with a secured vinyl lid to ensure soft landing • Vinyl covers will be cleaned periodically throughout the day by the dedicated cleaning team • Deep cleaning of pads and touch points at the end of each day • Hand sanitiser stations provided around the building and the levels of these will be monitored by the team • Users are requested to leave the pit as quickly as possible and avoid lingering on the surface • Dedicated cleaning team cleaning touch points regularly throughout sessions • Court Monitor supervision in place to ensure Covid-19 controls are being followed • Direction of route is clear to ensuring social distancing can take place • Maximum occupancy of course remains at 8 (one person per obstacle)
Trampoline Park – Battle Beam		
<p>Possible transmission of Covid-19 due to not following social distancing guidelines</p> <p>Spread of virus due to insufficient cleaning and hygiene arrangements</p>	<p>Staff</p> <p>Customer – Adult</p> <p>Customer - Child</p> <p>Contractors</p>	<ul style="list-style-type: none"> • Battle Beam area is closed until foam pits can be reopened without suitable covering • Covering cannot be put in place due to arrangement of structures

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Spread of virus as a result of touching contaminated touch points/shared items		
Trampoline Park – Stunt Box Area		
<p>Possible transmission of Covid-19 due to not following social distancing guidelines</p> <p>Spread of virus due to insufficient cleaning and hygiene arrangements</p> <p>Spread of virus as a result of touching contaminated touch points/shared items</p>	<p>Staff</p> <p>Customer – Adult</p> <p>Customer - Child</p> <p>Contractors</p>	<ul style="list-style-type: none"> • Maximum occupancy of the arena has been reduced, this is now 150 in line with the government guidelines which are reviewed and updated regularly • Areas are fully supervised by court monitors at all times • If necessary a queuing system will be implemented to ensure social distancing can be maintained • Deep cleaning of pads and touch points at the end of each day • Hand sanitiser stations provided around the building and the levels of these will be monitored by the team • Users are requested to leave the pit as quickly as possible and avoid lingering on the surface • Dedicated cleaning team cleaning touch points regularly throughout sessions • Court Monitor supervision in place to ensure Covid-19 controls are being followed
Food and Beverage		
<p>Possible transmission of Covid-19 due to not following 2m social distancing guidelines</p> <p>Spread of virus due to insufficient cleaning and hygiene arrangements</p> <p>Spread of virus as a result of touching contaminated touch points/shared items</p>	<p>Staff</p> <p>Customer – Adult</p> <p>Customer - Child</p> <p>Contractors</p>	<ul style="list-style-type: none"> • A Perspex screen is installed at the point of sale and servery area • Operating cashless and only accepting contactless and card payments • Tills/touchscreens sanitised regularly and between staff changeovers • Vending machines are cleaned regularly • Hand sanitiser stations in place around building, customers encouraged to use these/wash hands regularly • Staff check sanitiser levels regularly • Reduced food menu to allow for social distancing in the kitchen (hot dogs in place of pizza for Family Time sessions)

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		<ul style="list-style-type: none"> • Disposable menus used, and disposed of after each use • Condiments offering amended, must request from a member of staff, sachets used to reduce multiple touch points between staff and customers • Customers informed to wear face coverings when in all circulation areas of the park, not including when taking part in Physical Activity • Social distancing markers in queues in line with current government guidance • Chairs and tables are positioned to ensure social distancing can be achieved • Condiments are provided in disposable packaging • Tables are cleaned and sanitised after each use by the cleaning team
Trampoline Park - Dodgeball		
<p>Possible transmission of Covid-19 due to not following 2m social distancing guidelines</p> <p>Spread of virus due to insufficient cleaning and hygiene arrangements</p> <p>Spread of virus as a result of touching contaminated touch points/shared items</p>	<p>Staff Customer – Adult Customer - Child Contractors</p>	<ul style="list-style-type: none"> • Maximum occupancy of the arena has been reduced, this is now 150 in line with the government guidelines which are reviewed and updated regularly • Dodgeballs have been removed to reduce risk of transmission • If necessary a queuing system will be implemented to ensure social distancing can be maintained • Deep cleaning of pads and touch points at the end of each day • Hand sanitiser stations provided around the building and the levels of these will be monitored by the team • Users are requested to leave the pit as quickly as possible and avoid lingering on the surface • Dedicated cleaning team cleaning touch points regularly throughout sessions • Court Monitor supervision in place to ensure Covid-19 controls are being followed
Trampoline Park - Basketball		

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<p>Possible transmission of Covid-19 due to not following 2m social distancing guidelines</p> <p>Spread of virus due to insufficient cleaning and hygiene arrangements</p> <p>Spread of virus as a result of touching contaminated touch points/shared items</p>	<p>Staff Customer – Adult Customer - Child Contractors</p>	<ul style="list-style-type: none"> • Maximum occupancy of the arena has been reduced, this is now 150 in line with the government guidelines which are reviewed and updated regularly • If necessary, a queuing system will be implemented to ensure social distancing can be maintained • Deep cleaning of pads and touch points at the end of each day • Hand sanitiser stations provided around the building and the levels of these will be monitored by the team • Users are requested to leave the pit as quickly as possible and avoid lingering on the surface • Dedicated cleaning team cleaning touch points regularly throughout sessions • Court Monitor supervision in place to ensure Covid-19 controls are being followed
Toilets		
<p>Possible transmission of Covid-19 due to not following 2m social distancing guidelines</p> <p>Spread of virus due to insufficient cleaning and hygiene arrangements</p> <p>Spread of virus as a result of touching contaminated touch points/shared items</p>	<p>Staff Customer – Adult Customer - Child Contractors</p>	<ul style="list-style-type: none"> • Signage promoting social distancing is displayed • Signage promoting regular 20 second handwashing is displayed • Signage promoting regular handwashing with soap and water is displayed • Electric censored hand dryers are available for hand drying • Cleaning team complete thorough cleans of toilet areas hourly

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Review	Review Conducted by:	Hope Reynolds		15.07.2020
	Review Conducted by:	Hope Reynolds		21.08.2020
	Review Conducted by:			
	Review Conducted by:			